



KALAMAZOO CONSERVATION DISTRICT

June 13th, 2025

Board Meeting Minutes

KCD Office – 5950 Portage Rd. Suit B, Portage, MI 49002

8AM Meeting called to order at 8:05am by Benac

Members present: Lynn Coville, David Benac, Andrew Fern

Also present: Chandra Kinney, Michael Marinez, Samantha Wood

ADDITIONS TO DRAFT AGENDA:

Approval of Agenda movement carried by Fern, seconded by Coville; Voice Vote: Y3 N0 Motion: Carried

INTRODUCTIONS: Samantha Wood, Resilient Bookkeeping

CITIZENS COMMENTS:

MINUTES:

Approve Meeting Minutes for May 9th, 2025

Movement carried by Coville, seconded by Benac; Voice Vote: Y3 N0 Motion: Carried

TREASURER REPORT:

Approve all May 2025 Financials:

Movement carried out by Coville, seconded by Benac; Voice Vote: Y3 N0 Motion: Carried

- Balance Sheet
- Bills & Deposits Summary
- Profit & Loss Summary
- Payroll Summary

TECHNICAL REPORTS:

- KCD DM Report– Chandra Kinney, District Manager
- MDARD Partner Report – Jack Knorek, Regional Coordinator
- CTAI Report (NRCS) – Allison Marshall, CTAI Technician
- CTAP Report – James Benjamin, MAEAP Technician
- Conservation Stewardship - Mike Marinez, NACD Technician
- Produce Safety – Patrick Gordon, Produce Safety Technician

OLD BUSINESS:

- Sign Resilient Bookkeeping Contract – Signed by Benac
- Sign GSGA Contract w/ Jeff Steinkraus – Signed by Benac
- Grant Proposal Updates – KCD received the NRCS Programming Grant through Farm Bureau, KCD has been declines the Kalamazoo Community Foundation Grant, and funding for the Collaborative Grant has been put on hold with no current updates on when/if funding will be released and application will still be considered.
- HuntMICollaborative – We are scouting for experienced hunters to join a hunting leadership course in order to provide wildlife management services to our community. We have farmers on the board interested in offering their agriculture land as a start up site in our region for the collaborative hunt.

NEW BUSINESS:

- CAK – DM 6 month review – David will send over review for CAK to review, sign and bring to next meeting.
- Full QB & 53rd Transition – Motion to approve the official transfer of our primary administrative contacts for QB and 53rd to Chandra Kinney, District Manager – Movement carried by Coville, seconded by Fern. Voice Vote: Y3 N0 Motion: Carried
- Enbridge – CAK applied to a General Operations Grant through Enbridge for \$10k.
- MLive Article – There has been an article released by MLIVE, to which we are waiting on a finalized reply to this article by Rivka at MACD.

PUBLIC ACTS & NOTICES:

- Farmland Preservation Act – Looks positive, no additional comments.

DIRECTOR COMMENTS:

- N/A

ADJORNMENT

Movement carried by Coville, seconded by Fern; Voice Vote: Y3 N0 Motion: Carried

➤ NEXT MEETING – Quarterly Review - 8:00 am, July 11th, 2025 at the KCD office.

X: _____ Date of Approved Minutes: _____