



KALAMAZOO CONSERVATION DISTRICT

April 10th, 2026

Board Meeting Minutes

KCD Office – 5950 Portage Rd. Suit B, Portage, MI 49002

Working with our community to protect, conserve, and restore the natural resources of Kalamazoo County!

1 – CALL TO ORDER at 8:05AM by Chair; Ed Cagney

2 – ROLL CALL: Directors present: Ed Cagney, Andrew Fern, Sandra Blisener

Directors absent: Tricia Keala, Lynn Coville

Also present: Chandra Kinney, Di'Shun Melbert, James Benjamin, Celina Robinson

3 – CONSIDER APPROVAL OF April 10th, 2026, BOARD MEETING AGENDA:

Approval of Agenda movement carried by Sandra, seconded by Andrew; Voice Vote: Y3 N0 Motion: Carried

4 – CONSIDER APPROVAL OF March 20th, 2026, KCD BOARD MEETING MINUTES:

Approval of Meeting Minutes for March 20th, 2026, movement carried by Sandra, seconded by Andrew; Voice Vote: Y3 N0 Motion: Carried

5 – PUBLIC COMMENTS: N/A

6 - TREASURER REPORT:

Review and approve all February 2026, March 2026 & Q2 Financials:

- Balance Sheet (QBD+QBO)
- Profit & Loss Summary (QBD+QBO+YTD)
- Deposits Summary
- Bills Summary
- Payroll Summary
- Bank Reconciliation
- Budget vs Actual

Movement to approve February's Treasurer Report carried out by Andrew, seconded by Sandra. Voice Vote: Y3 N0 Motion: Carried

Movement to approve March's Treasurer Report carried out by Sandra, seconded by Andrew. Voice Vote: Y3 N0 Motion: Carried

7 - TECHNICAL REPORTS:

- KCD DM Report– Chandra Kinney, District Manager
- MDARD Partner Report – Jack Knorek, MDARD Regional Coordinator
- NRCS Report – Di'Shun Melbert, District Conservationist
- CTAP Report – James Benjamin, MAEAP Technician
- USDA-NRCS Soil Con Report – Celina Robinson; Soil Conservationist
- CTAI Report – Allison Marshall, CTAI Technician (BCD/KCD/NRCS)
- BCK-CISMA – Sara Hutteman, Invasive Species Coordinator
- Produce Safety – Patrick Gordon, Produce Safety Technician
- Forestry Assistance Program Report – Ben Savoie; Regional Forester

8 - OLD BUSINESS:

- Discuss moving forward with a millage – Movement to pursue inquires for gaining a Conservation District millage in Kalamazoo County carried out by Sandra and seconded any Andrew. Voice Vote: Y3 N0 Motion: Carried
Andrew Fern has volunteered to give county board presentation.
- Incubator Farmer Summer Intern – Internship is ready to launch, waiting on financial approval from the county.
- Tree Sale – Next Week!

9 - NEW BUSINESS:

- Call for Associate Directors – Looking to gain head associate directors to help branch our internal knowledge and help advocate for our millage in both the rural and urban settings.
- First Mushroom Workshop this Sunday – We are fully booked for our first Mushroom workshop!
- Conservation Needs Assessment Survey – We will be launching this survey for 10 months starting in October and we need strategies for getting this out into the community.

10 - PUBLIC ACTS & NOTICES:

- PN – Gourdneck State Game Area – No comments.

11 - DIRECTOR COMMENTS:

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12 - ADJOURNMENT

Movement carried by Andrew, seconded by Sandra; Voice Vote: Y3 N0 Motion: Carried

➤ **NEXT MEETING – 8 AM on May 15th, 2026, at the KCD office!!!**

X: _____ **Date of Approved Minutes:** _____